

LENORA ACADEMY  
2985 XAVIER RAY CT  
SNELLVILLE, GA 30039  
770-972-7774

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Telephone Number: \_\_\_\_\_ Cell Number: \_\_\_\_\_

Drivers License Number: \_\_\_\_\_ State of Issue: \_\_\_\_\_ Exp Date: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ If you are not a U.S. Citizen, do you have a VISA to work in the U.S.? \_\_\_\_\_ If yes, what kind of Visa? Class: \_\_\_\_\_ Registration Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

	<u>Name and Address</u>	<u>Dates Attend</u>	<u>Degree</u>
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High School: \_\_\_\_\_

College: \_\_\_\_\_

Technical: \_\_\_\_\_

Other training related to Child Care or Teaching:  
\_\_\_\_\_  
\_\_\_\_\_

Do you have an age group preference? \_\_\_\_\_ If yes, what age? \_\_\_\_\_

What hours are you available to work? \_\_\_\_\_

What do you feel you can offer Lenora Academy as an employee?  
\_\_\_\_\_  
\_\_\_\_\_

How did you hear about Lenora Academy? \_\_\_\_\_

Are you able to lift 40lbs? \_\_\_\_\_

**EXPERIENCE- STARTING WITH THE MOST RECENT**

Employer's Name and Address: \_\_\_\_\_  
\_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer's Name and Address: \_\_\_\_\_  
\_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer's Name and Address: \_\_\_\_\_  
\_\_\_\_\_

Position: \_\_\_\_\_ Dates of Employment: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

May we contact your previous employers? \_\_\_\_\_

What is your salary or wage expectation for this position? \_\_\_\_\_

Do you have a criminal record? Yes/No

If yes, please explain:

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Have you ever shown by credible evidence by court order or jury, a department investigation or other evidence to have abused, neglected or deprived a child or adult or have subjected any person to serious injury as a result of intentional gross negligence or misconduct: Yes/No

If yes, please explain:

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Under the Americans with Disabilities Act of 1991, this program is required to reasonably accommodate individuals with disabilities. The reasonable accommodation requirement applies to the application process, pre-employment testing, interviews and actual employment but ONLY if the program supervisor is made aware that an accommodation is required. If you are disabled and require accommodations, you may request it at any time during the INTERVIEW process. You are obliged to inform the program director of your needs if it will impact your ability to perform the job for which you are applying.

Have you read the job description for the position for which you are applying? Yes/ No

Are you in all respects able to adequately perform the duties described? Yes/No

If no, please explain:

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**I CERTIFY THAT ALL THE ABOVE INFORMATION IS ACCURRATE AND COMPLETE TO THE BEST OF MY KNOWLEDGE.**

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**If you were a teacher at Lenora Academy, how would you handle the following situation?**

Two 4 year old children are playing a game. The game gets too rough and one child kicks the other. \_\_\_\_\_  
\_\_\_\_\_

A 2 year old child takes a toy from another child. The child who had the toy bites the other child. \_\_\_\_\_  
\_\_\_\_\_

**Please complete each phrase in as few words as possible. Complete them briefly and honestly.**

Children are wonderful, but: \_\_\_\_\_

When a child cries it makes me feel: \_\_\_\_\_

When I speak to a child, I: \_\_\_\_\_

What children want to make them happy is: \_\_\_\_\_

A child feels unhappy when: \_\_\_\_\_

Children who pretend: \_\_\_\_\_

Friends are important to children because: \_\_\_\_\_

Children learn most when: \_\_\_\_\_

Children's art should be: \_\_\_\_\_

Before children go to kindergarten, they should know: \_\_\_\_\_

My favorite book for children is: \_\_\_\_\_

My favorite children's game is: \_\_\_\_\_

Something that makes me smile is: \_\_\_\_\_

When I first get up in the morning I feel: \_\_\_\_\_

My childhood was: \_\_\_\_\_

The kind of mess that doesn't bother me is: \_\_\_\_\_

I am easy to get along with because: \_\_\_\_\_

I think my two most important jobs as a teacher will be: \_\_\_\_\_

Preschool should be: \_\_\_\_\_

I want to work in preschool because: \_\_\_\_\_